

Vessel Safety

Uepū	Kiriwhanake
Policy Owner	Pouwhakahaere Whanake
Policy Holder	Head – Health, Safety & Wellbeing
Approved by	Te Mana Whakahaere
Date Established	May 2013
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1.0 Te Pūtake

Te Wānanga o Aotearoa (TWoA) is committed to providing safe practices for all Kaimahi, Tauira and external users in the use of Vessels (including but not limited to Waka Ama, Waka Tangata, Waka Kopapa and Safety Boats).

2.0 Ngā Ture Whakapai

- Employment Relations Act 2000
- Health and Safety at Work Act 2015
- Health and Safety at Work (General Risk and Workplace Management) Regulations 2016
- Human Rights Act 1993
- Injury Prevention, Rehabilitation, and Compensation Act 2001
- Land Transport Management Act 2003
- Maritime Transport Safety Act 1994
- Privacy Act 2020
- Worksafe New Zealand Act 2013

3.0 Tikanga Whakahaere

Ngā Uara	Policy
Te Aroha Having regard for one another and those for whom we are responsible and to whom we are accountable <i>Policy statements related to the allocation of responsibilities or accountabilities.</i>	<p>3.1 Te Wānanga o Aotearoa understands the importance of a safe learning and working environment for Kaimahi and Tauira (including a safe vessel operating environment) to ensure the safety of those individuals involved in accordance with maritime health and safety legislation.</p> <p>3.2 Te Wānanga o Aotearoa will ensure all reasonable and practicable steps have been applied to uphold and maintain the health and safety of Kaimahi and Tauira while operating a Vessel, including that the Vessel/s are at a standard of operational needs and in accordance with maritime health and safety regulations.</p> <p>3.3 Kaimahi and Tauira must be:</p> <ol style="list-style-type: none"> a. Trained in, understand, and provided with the Vessel's health and safety management systems

Ngā Uara	Policy
	<p>relevant to their role and responsibilities prior, during, and after an event or incident.</p> <p>b. Trained in, complete, and pass the water survival competency test prior to operating Vessels.</p> <p>3.4 Kaimahi must:</p> <p>a. Be supplied with relevant, fit for purpose, certified flotation devices that are correctly fitted and worn at all times while on a vessel.</p> <p>b. Supervise Tauira at all times while engaged on a vessel.</p>
<p>Te Whakapono The basis of our beliefs and the confidence that what we are doing is right</p> <p><i>Policy statements related to stakeholder participation or reporting.</i></p>	<p>3.5 Te Wānanga o Aotearoa accepts that a safe learning and working environment is established through the commitment of Kaimahi and Tauira to care and be responsible for each other.</p> <p>3.6 Te Wānanga o Aotearoa will ensure:</p> <p>a. Kaimahi and unions have the opportunity to participate in the development of Vessel safety practices, and that all relevant documentation relating to Vessel safety issues are made available to all Kaimahi.</p> <p>b. All participants comply with the responsibilities outlined in the Vessel safety policy, specified limits plan, procedures, and applicable manuals.</p>
<p>Ngā Ture The knowledge that our actions are morally and ethically right and that we are acting in an honourable manner</p> <p><i>Policy statements related to compliance or process / system integrity</i></p>	<p>3.7 Te Wānanga o Aotearoa acknowledges the need to align with legislation. In doing so, Te Wānanga o Aotearoa supports the need to have such a policy documented to ensure that a safe learning and working environment is provided for all Kaimahi and Tauira.</p> <p>3.8 Te Wānanga o Aotearoa will:</p> <p>a. Comply with all relevant maritime legislation, standards, codes of practice, and best practice guidelines.</p> <p>b. Ensure internal use of all Vessels outside the operations of its waka programmes be authorised by the Kairuruku Hauora and the Head – Health, Safety & Wellbeing, in consultation with Tūmatakahuki.</p> <p>c. Exclude the external operations outside of Te Wānanga o Aotearoa, of all vessels including but not limited to Waka Ama, Waka Tangata, Waka Kopapa, and Safety Boats unless approved by the Kaiwhakatere (Exemption: the use of Waka Ama</p>

Ngā Uara	Policy
	<p>for Te Wānanga o Aotearoa national partnership).</p> <p>d. Only authorise responsibility for conducting activity on a Safety Boat to Kaimahi who hold a Boat Masters with a seal and a Powerboat level 2 qualification.</p> <p>e. Maintain an effective maintenance programme to ensure that all Vessels are appropriately checked, hazards and risks are systematically identified, and appropriate measures are implemented to prevent and improve those hazards and risks.</p>
<p>Kotahitanga Unity amongst iwi and other ethnicities, standing as one</p> <p><i>Policy statements related to cohesion, uniformity, integration or transparency</i></p>	<p>3.9 Te Wānanga o Aotearoa recognises the importance of caring for the wellbeing of our whānau, iwi, and hapu whilst within our premises or engaged in programmes.</p> <p>3.10 Te Wānanga o Aotearoa will ensure all workplace incidents, accidents, and notifiable events are reported within the legislative timeframes, and investigate causes to improve and prevent reoccurrence.</p> <p>3.11 Te Wānanga o Aotearoa will develop and implement tikanga here to provide for, and give effect to, this Tikanga Whakahaere.</p>

4.0 Whanuitanga

This Tikanga Whakahaere applies to all Governance members, Kaimahi, Taura and external users of Te Wānanga o Aotearoa that are involved in all activities that utilise Waka Ama, Waka Tangata, Waka Kopapa, and Safety Boats.

5.0 Whakamāramatanga

Term	Description
Kaimahi	<p>For the purposes of this Tikanga Whakahaere, a Kaiako, Programme Co-ordinator, or Contractor.</p> <p>Kaiako and/or Programme Co-ordinators deliver at least one Performance Criteria. This includes tutors/instructors who are contracted (paid or unpaid) by Te Wānanga o Aotearoa to deliver or lead activities or sessions.</p> <p>A Contractor is contracted to supply services for Te Wānanga o Aotearoa.</p>
Personal Flotation Device (PFD)	A piece of equipment designed to assist a wearer to keep afloat in water. A PFD is also referred to as a life jacket, life preserver, life saver or buoyancy aid.

Term	Description
Safety Boat	The safety boats are motorised support vessels which are registered and operate under the Specified Limits Plan of Maritime NZ. These boats are operated by certified operators and are guided by the operating limits set by the Waka Safety Manual.
Specified Limits Plan	Describes the operation and identifies the area of operation of our vessels close to the shoreline. The plan outlines the safety requirements and responsibilities of the people involved in the operation.
Tauira	Any student enrolled in a Te Wānanga o Aotearoa programme.
Te Wānanga o Aotearoa	Includes Te Wānanga o Aotearoa and 100% owned and controlled entities.
Te Wānanga o Aotearoa Governance Members	Members of any established Te Wānanga o Aotearoa governance group e.g. Te Mana Whakahaere.
Vessel	The definition of vessel includes waka ama, waka tangata, waka kopapa and safety boats.
Waka Ama	This canoe is paddled and comprises of a single hull kept upright by the attachment of an outrigger (ama) to the leftside of the hull by way of cross- bars (kiato). This vessel comes in one, two, three, four and six person configurations. A twelve-person configuration is achieved where two six person hulls are attached by cross beams (kiato).
Waka Tangata	This canoe is paddled and distinguished by its carved bow (tauihu) and stern (taurapa). It can accommodate up to 24 people (depending on maximum capacity of the waka tangata), including the steerer and the captain.
Waka Kopapa	This canoe is paddled and comprises of a single shallow hull. The vessel accommodates for up to six personnel. These canoe have the capacity to leap over hurdles.

6.0 Ngā Hononga

Related Tikanga Whakahaere:

- Health, Safety and Wellbeing

Related Tikanga Here:

- Te Wānanga o Aotearoa Waka Safety Manual

Related Documents:

- Specified Limits Plan in accordance with Maritime NZ